

Project branding, promotional materials and website

Deliverable 6B.1

23 April 2014

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Table of contents

Pr	eface		4
Sι	ımmary	γ	4
1.	Proj	ect logo	5
2.	IMP	RESSIONS website	6
	2.1.	IMPRESSIONS public website	6
	2.2.	IMPRESSIONS Internal Communication Platform	8
	2.2.	1. Log in	8
	2.2.	2. Mailing Module	8
	2.2.	3. Upload of files, news and events	10
	2.2.	4. Dissemination report form	11
3.	Proj	ect print materials: brochure, project poster, partner posters, and social media card	11
	3.1.	Brochure	11
	3.2.	IMPRESSIONS posters	13
	3.3.	Partner posters	14
	3.4.	Social media postcard	15
4.	IMP	RESSIONS corporate identity templates	15
5.	IMP	RESSIONS social media accounts	16
	5.1.	Twitter	16
	5.2.	Facebook	17
	5.3.	Google+	17
	5.4	LinkedIn	18

Preface

WP6B has as its main objective the effective promotion and dissemination of IMPRESSIONS research across stakeholders and the general public. To ensure effective communication, both external and internal, we have produced a number of promotional tools and materials as part of the project branding. This deliverable describes these tools and their current and future implementation within the project communication strategy.

Dissemination and communication will play an important role within IMPRESSIONS. The planned activities branch out mainly in two directions:

- Promotion: popularisation and visibility to the wider public;
- Dissemination: raising awareness of the project results and development within the various target groups.

WP6B (led by Pensoft) is responsible for publishing, communicating, and broadly disseminating the project results to a wide range of stakeholders to the maximum possible extent.

Summary

As a foundation for future effective communication activities, it is crucial that a sound set of working dissemination tools and materials is established within the first months of the project start-up. Accordingly, a project logo and a web platform comprising an external website and Internal Communication Platform (ICP) were developed in the first 5 months to form the backbone of both project internal communication and public visibility.

In addition various dissemination materials, such as an IMPRESSIONS brochure and posters, as well as posters for all the individual partners, were produced in high quality print version for raising awareness at events. These were also uploaded to the Media Centre of the website so that they are available to anyone who is interested. Templates for letters, milestone and deliverable reports, Powerpoint presentations, press releases, policy briefs, etc. were also produced and uploaded to the ICP to be available to the consortium to facilitate future dissemination and reporting activities.

Accounts have been set up in four social media channels (Twitter, Facebook, Google +, and LinkedIn) to ensure the widest possible impact and outreach of IMPRESSIONS related results, news and events and to engage interested parties in a virtual community.

The longer-term impact of the project's results will be secured by maintaining the website for a minimum of 5 years after the end of the project.

D6B.1: Project branding 5 | Page

1. Project logo

Developing the IMPRESSIONS logo (Figure 1) was one of the first steps taken by the project consortium to establish the project's branding. The logo has been designed to help external audiences to easily identify IMPRESSIONS and contributes to the project's visibility by providing a corporate identity from the very beginning. Through the selection process, various designs were suggested and developed (Figure 2) to find a version that is easy to recognise and connect with the main project objectives.



Figure 1: Final IMPRESSIONS logo.



Figure 2: IMPRESSIONS logo contest.

2. IMPRESSIONS website

The website of IMPRESSIONS (http://www.impressions-project.eu) aims to get the general public acquainted with the project objectives and tasks, to present the project outputs, and to keep consortium members informed about project related news and forthcoming events. It has been created to meet two main needs of the project: internal communication within the consortium and external communication and dissemination of the project objectives and results. The two main components are a public website and the Internal Communication Platform (ICP), which is accessible only by authorised users and designed specifically to facilitate communication within the consortium.

2.1. IMPRESSIONS public website

The IMPRESSIONS website (Figure 3) was developed by the Pensoft team in close cooperation with the Coordination Team. It is designed to act as an information hub about the project's aims, goals, activities and results. The website serves as a prime public dissemination tool, making available the project deliverables and published materials. The events organised by IMPRESSIONS, or of relevance to the project, are also announced through the website.

The website comprises separate information pages with project background information, news, events, products, publications, contact details, etc. It will be regularly updated to keep the audience informed and ensure the continued interest of already attracted visitors. The website main pages are:

- Homepage featuring:
 - Highlights: 3 recent news stories of relevance
 - Live Tweet feed
 - Member login area
 - Feedback, RSS and Newsletter subscription forms
 - Short background and aims fold up area
- The project: introducing the rationale and aims of the project
 - Main outcomes: introducing the project objectives and expected results
 - Research Areas: introducing the main research areas and WPs involved in those topics
- Partners: presenting the different project partners
 - Partnering (or 'sister') projects
- Online library: dedicated to all IMPRESSIONS deliverables and other documents of interest
 - IMPRESSIONS publications
 - Related publications
- News: introducing the project news and other news of relevance
- Events: specific section to display upcoming project events and other events of relevance
- Media Centre: a place where all outreach materials are made available and can be freely downloaded
 - Partner posters
 - Project posters
 - Brochures
 - Press releases
 - Logo
 - Newsletter
 - Glossary
- Links: URL links to websites of interest and useful materials
- Contacts: listing the coordination team with their contact details

D6B.1: Project branding 7 | Page

The website also provides direct links to the IMPRESSIONS social networks profiles in Facebook, Twitter, Google+, LinkedIn.

RSS feed links enable visitors to subscribe and receive project news, project events announcements and project results releases directly in their mailbox.



Figure 3: IMPRESSIONS website homepage

2.2. IMPRESSIONS Internal Communication Platform

The Internal Communication Platform (ICP) of IMPRESSIONS was developed to serve as a communication hub of the IMPRESSIONS consortium. The intranet allows each partner, the WP leaders, and the overall coordinator to regularly monitor progress in data collation, analysis, and deliverables by checking the latest updates in a results section. Regularly updated time schedules for work within WPs will be placed in a prominent location on the intranet pages. The intranet portal will also be used as an internal discussion forum for items that may emerge within WPs between the main project meetings and need live discussions for rapid decisions. A login button allows easy access to the restricted area for all registered users.

The ICP also provides convenient and appropriate mechanisms to facilitate the free flow of different sorts of information. In summary, it has the following main features:

- Mailing module: Users can send emails to one or more project participants after logging in
 to the system. Users are assigned to one or more mailing groups depending on their role in
 the project. Collective emails can be sent to various selections of one or more mailing groups
 and individual users. All emails are archived.
- All registered users can upload files in the internal library and all internal documents related
 to the activities of the project are stored. Files that are placed in the Internal Online Library
 can be used only by the project members and are inaccessible to external visitors of the
 website.
- **Users**: this section contains the profiles of all project members that are granted access to the ICP, with their portrait photo, their affiliation, contact details and additional information.
- Internal events: consists of a regularly updated time schedule for the work within work packages. It contains information on forthcoming events (meetings, conferences, workshops) and due dates for deliverables and milestones.
- **Calendar:** the purpose of this section is to enable the project partners to easily spot and access the latest project information.
- Upload of News, Events and documents for the External Online Library.
- Project's GANTT chart.

A user guide has been created and circulated to all partners providing detailed information on the functionality of the ICP. A brief overview is provided in the following sections.

2.2.1. Log in

All project members have been registered in the ICP of IMPRESSIONS and provided with a username and password. New members can be registered by the system administrators upon request from the team leaders, WP leaders or the Coordination team (Figure 4).

2.2.2.Mailing Module

Users can send emails to one or more project participants after logging into the system through the ICP. There is a list of all participants arranged alphabetically. Recipients can be easily selected by ticking the box next to their names. Mailing groups have been created for each work package, as well as for the case studies, WP Leaders, financial and press officers, etc. to facilitate communication (Figure 5).

D6B.1: Project branding 9 | Page

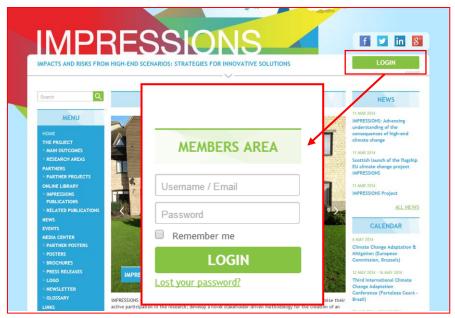


Figure 4: Member area log in.

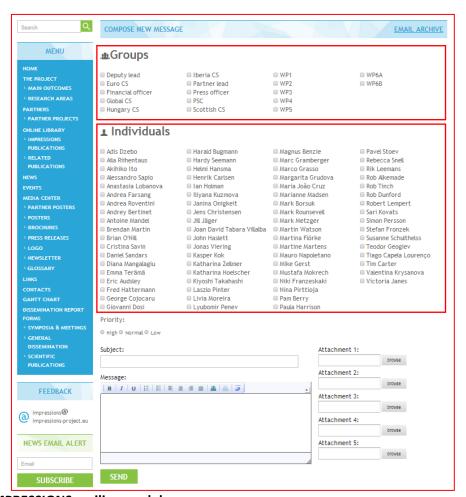


Figure 5: IMPRESSIONS mailing module.

2.2.3. Upload of files, news and events

Internal Document Library

All internal documents are stored in the Internal **Document Library** (Figure 6).

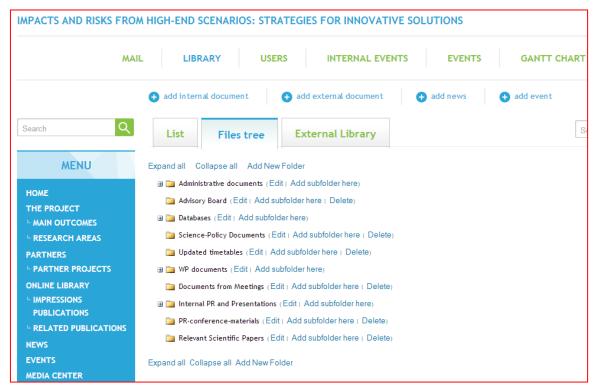


Figure 6: Internal document library.

The internal library is reserved for documents with restricted access, intended only for the consortium members (for example, administrative documents, documents related to project implementation, various documents from project meetings, deliverables intended only for internal use, presentations, etc.). Every user can upload files to the internal library.

External Document Library

Publications (e.g. project-derived scientific publications and publications that are not project-derived, but are likely to be of interest to IMPRESSIONS participants) and other information (e.g. deliverables with public access) that are open access to the public can be uploaded to the External Library section of the website. This can be easily done by each partner through the ICP.

News

All project members are being encouraged to post information that is likely to be of interest for the general public and the consortium. This could include article alerts, forthcoming meetings, and other information relevant to IMPRESSIONS activities.

All posted news goes automatically to the Facebook and Twitter profiles of IMPRESSIONS (and to their followers) and to all RSS feed subscribers.

D6B.1: Project branding 11 | Page

Events and Calendar

Information about forthcoming meetings, workshops, seminars, training courses, etc. can also be posted by each partner through the ICP.

All project participants are being encouraged to submit information on meetings or other events related to the project. It is also possible to attach documents (venue location, agenda, list of participants, etc.). This information becomes visible on the project homepage.

Internal events

The Internal Events module helps partners keep track of the main project activities providing them with the following concise information: title, due date, nature, description, participants and contact information (responsible person and email address).

2.2.4. Dissemination report form

In order to facilitate the reporting of IMPRESSIONS dissemination activities and make intermediate results progressively available, three online dissemination report forms have been created and made available in the ICP:

- **Symposia & meetings** for any scientific event where an IMPRESSIONS presentation is given:
- **General dissemination** for publications other than the scientific papers (e.g. publications in newspapers, magazines, web publications, etc.), TV and radio broadcasts, various outreach materials, press releases, policy briefs, PhD and master theses, etc.;
- Scientific publications for reporting of IMPRESSIONS-derived scientific publications.

3. Project print materials: brochure, project poster, partner posters, and social media card

Various outreach materials have been produced since the start of the project, including a brochure, project posters, partner posters, and a social media card. All IMPRESSIONS print materials have a customised corporate design. All print materials are also available for free download through the Media Centre on the website.

3.1. Brochure

The IMPRESSIONS brochure is designed in a way to capture the attention of the different target groups and increase awareness of the project. It explains the rationale behind the project - its objectives, planned activities and tasks, expected results, as well as the organisations involved (Figure 7). Three thousand copies of the brochure have been printed and distributed amongst the project partners, as well as to our EC Project Officer.

Project partners Finnish Environment Institute Finland (SYKE) (Official name is: Suomen Ympäristökeskus) University of Oxford, UK (UOXF) **IMPRESSIONS IMPRESSIONS** Foundation for Applied Informa-tion Technology in Environment, Agriculture and Global Changes, Romania (TIAMASG) Fundacao da Faculdade de Ciencias da Universidade de Lisboa, Portugal (FFCUL) Stockholm Environment Institute, Sweden (SEI) University of Kassel, Germany (UNI KASSEL) Keywords: Climate change, Impacts, Vulnerability, Joan David Tàbara Villalba, Catalonia, Spain (JDT) **IMPACTS AND RISKS** Wageningen University, The Netherlands (WU) Adaptation, Mitigation, High-end climate scenarios, Extreme socio-economic scenarios, Cross-sectoral, FROM HIGH-END Dutch Research Institute For Transitions, Erasmus University Rotterdam, The Netherlands (DRIFT) Scula Superiore Sant'Anna di Studi Universitari e di Perfezionamento, Pisa, Italy (SSSA) Uncertainty, Stakeholder engagement, Decision support **SCENARIOS: STRATEGIES FOR** Consortium of 24 partners from 16 countries Danmarks Meteorologiske Institut, Denmark (DMI) Central European University, Hungary (CEU) Structure: 7 work packages (WPs) INNOVATIVE SOLUTIONS Duration: November 2013 - October 2018. Pensoft Publishers Ltd, Bulgaria London School of Hygiene & (PENSOFT) Tropical Medicine, UK (LSHTM) Project coordinator: Dr. Paula Harrison, University Swiss Federal Institute of Technology Zürich, Switzerland (ETHZ) University of Paris 1, Centre National de la Recherche (ETHZ) Scientifique, France (CNRS) Website: www.impressions-project.eu
E-mail: impressions@impressions-project.eu Cranfield University, UK (CU) Potsdam Institute for Climate Impacts Research, Germany (PIK) Jill Jäger, Austria (JJäger) IODINE sprl, Belgium (IODINE) Università degli Studi di Milan-Bicocca, Italy (UNIMIB) University of Edinburgh, UK (UEDIN) Prospex byba, Belgium (PROSPEX) Paris Lodron University Salzburg, Austria (PLUS) Funded by the 7th Framework Programme of the European Union Designed by Background IMPRESSIONS will Main outcomes A more thorough understanding of decision-makers' There is widespread acceptance that the climate is work with decision-makers to better understand changing. Although the United Nations Framework Convention on Climate Change recognised that their knowledge needs and maximise their active needs for increasing the robustness of decisions in participation in the research; response to high-end climate change scenarios. increases in global temperature should be below 2°C A set of integrated high-end climate and more to avoid severe impacts, current emission trends suggest that limiting warming to the 2°C target will be develop a novel stakeholder-driven methodology extreme socio-economic scenarios covering global, for the creation of an integrated set of high-end European and regional/local scales. difficult. Indeed, without significant reductions in emissions, projections point to much more substantial climate and more extreme socio-economic Improved quantification and mapping of warming. cross-sectoral impacts, risks and vulnerabilities associated with high-end scenarios along with apply these scenarios to a wide range of existing Despite the increasing plausibility of these high-end and new spatially-explicit models of impacts and consideration of their uncertainties. scenarios, there are few studies that assess their potential impacts, the ability of adaptation options to adaptation in five case studies covering global, European and regional/local (Scotland, Iberia and Advances in how adaptation is modelled by reduce vulnerabilities, and the potential synergies and trade-offs between adaptation and mitigation. Hungary) scales; incorporating a more comprehensive representation of associated constraints, triggers, time lags and Thus, it is vital that decision-makers have access to embed the impacts modelling work within an consequences. integrated assessment approach which advances the analysis of multi-scale and cross-sectoral reliable scientific information on these uncertain, but potentially high-risk, scenarios of the future to inform New models which simulate adaptation as a process by representing the behaviour of decision-maker firms and institutions as learning and interacting adaptation planning. synergies and trade-offs; General aim evaluate the time- and path-dependency of agents. adaptation and mitigation options taking account Assessment of the robustness of current policies and of the non-linearity, complexity and tipping points IMPRESSIONS aims to advance described in the scenarios and impact model the need for transformative strategies to deal with understanding of the high-end scenarios. consequences of high-end climate and socio-economic communicate the A set of sustainable development transition scenarios and to evaluate results to a broad community of pathways that offer options for harmonising adaptation and mitigation strategies to enable how such knowledge can be embedded within

stakeholders to

approaches to

climate change

policies and

actions;

society to adapt effectively to potential impacts

A knowledge network and information hub to

recommendations.

support mutual learning and enhance decision-makers' capacity to take up the project's

under high-end scenarios and across multiple scales.

Figure 7: IMPRESSIONS brochure.

effective and

adaptation and

decision-making

integrated

mitigation

processes

D6B.1: Project branding

3.2. IMPRESSIONS posters

Several IMPRESSIONS posters have been produced. These include a graphic version with an eye-catching design (Figure 8a), an overview version introducing the project and its expected outcomes (Figure 8b) and case study posters.



Figure 8: IMPRESSIONS posters.

3.3. Partner posters

Individual posters (Figure 9) have been produced for each IMPRESSIONS partner. Posters contain information about the partners, their experience and their role in the project. They also provide contact information about the people from the institution.



Figure 9: Example of a partner poster for the University of Oxford.

D6B.1: Project branding 15 | Page

3.4. Social media postcard

The IMPRESSIONS Social Media postcard (Figure 10) has been designed and created in both print and online versions to be disseminated at events and to relevant contacts in order to raise awareness of the project in general and the existing social media accounts. The postcard is aimed at growing the IMPRESSIONS online community and promoting the project.



Figure 10: IMPRESSIONS social media postcard.

4. IMPRESSIONS corporate identity templates

IMPRESSIONS corporate identity templates for letters, milestones, deliverables, policy and technical briefs, and presentations have been designed. Each template is specifically tailored to the information the document is required to contain. The templates have several important elements in common:

- IMPRESSIONS project logo
- The EU flag as a compulsory element
- Suggestions for the information to be included in the specific document

All templates are available through the Internal Online Library in the ICP to provide easy access and use for all partners.

5. IMPRESSIONS social media accounts

To increase the project visibility and to promote IMPRESSIONS related news and results, Pensoft has created accounts in four major social networks, namely Twitter, Facebook, Google+, and LinkedIn (Figures 11-14). The accounts have been created to reflect the general project branding in an engaging, interactive way. Each account is aimed at a different group of users reflecting the specificities of the network itself.

The IMPRESSIONS social media groups are fully operational and in the process of increasing in popularity and member participation. All news and events are posted through RSS feeds on the Twitter and Facebook accounts, while posts and discussions are specifically tailored for Google + and LinkedIn.

Buttons are displayed on the project homepage which are linked directly to the relevant social network.







5.1. Twitter

Twitter provides short, fast, and easy communication. This social network is popular and with a high number of users. Twitter is increasingly used professionally as a means of fast communication of organisation specific news and events (Figure 11).

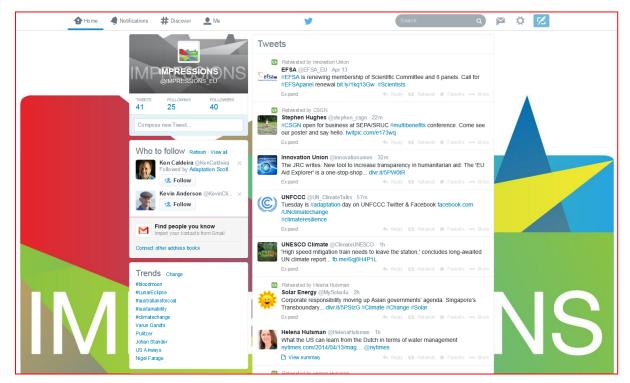


Figure 11: IMPRESSIONS Twitter account.

D6B.1: Project branding 17 | Page

5.2. Facebook

Facebook remains one of the most popular social networks, despite the fact that it is less often used for professional purposes. Facebook has the advantage of providing a community-like space, where news, links, photos and videos are easily shared (Figure 12).



Figure 12: IMPRESSIONS Facebook page.

5.3. Google+

Although still comparatively small in size, Google + is a growing network, which statistically displays growing popularity among the technical fields. Among the advantages of Google+ are ease and convenience in sharing media, as well as its resemblance with a blog space (Figure 13).



Figure 13: IMPRESSIONS Google + account.

5.4. LinkedIn

LinkedIn provides a predominantly professional network, creating potential for networking across IMPRESSIONS members. LinkedIn provides an opportunity for starting or participating in professional and fruitful group discussions on important IMPRESSIONS-related topics (Figure 14).

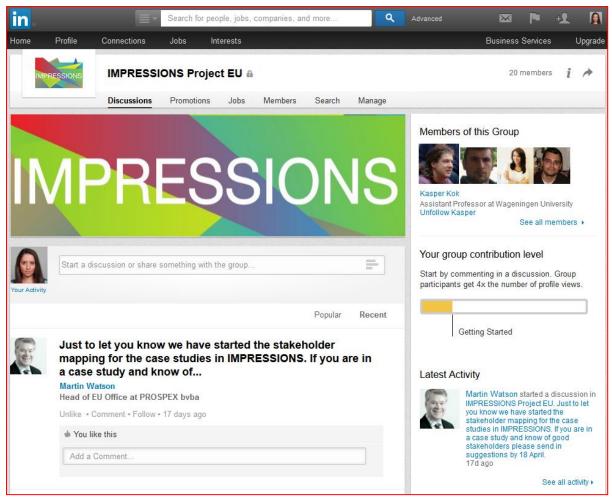


Figure 14: IMPRESSIONS LinkedIn account.